

ATTACHMENT: PROGRAM NARRATIVE AND SCOPE OF WORK**CSC26 STRAND B**

In addition to fully filling form questions on the portal, to complete the application, please respond to the questions below and upload the final version to the portal where prompted to complete the submission. Applications without this form will be considered incomplete and not considered during scoring.

If the fillable Word version of this attachment, "Attachment: Program Narrative and Scope of Work," creates an undue hardship, please contact rfpworkforce@masscec.com to request a plain text Word version of the form.

ADDITIONAL APPLICANT INFORMATION**Applicant and Partner Experience**

In 250 words or less, describe prior experience and track record in administering workforce development programs and supporting young people from underrepresented populations seeking career training. Include outcomes such as completion rate and scale/size of support, if available. (Optional) Describe any specialized experience or knowledge in climate critical business sectors.

Click or tap here to enter text.

If you are applying as a partnership, please use the following table to clarify roles and functions of partners listed and how each contributes toward project development and implementation.

Organization	Program Role(s)	LOS / MOU
Organization	Roles	Status
Organization	Roles	Status
Organization	Roles	Status
Organization	Roles	Status

In 250 words or less, describe activities, such as research or stakeholder engagement, that have been completed in preparation for this application (e.g., networking with potential employers to determine hiring needs or possible host sites)?

Click or tap here to enter text.

Partner Selection and Conflict of Interest

In 250 words or less, describe the process used for selecting vendors and subcontractors noted in Section 1.1 and disclose any potential conflicts of interest.

Click or tap here to enter text.

Grant Proposal Summary

DEI Qualifications	<i>The following questions regarding DEI practices are optional.</i>
	<i>Optional: Describe proactive internal organizational practices designed to promote diversity, equity, and inclusion at the organization:</i>
	<i>Click or tap here to enter text.</i>
	<i>Optional: Describe proactive external organizational practices designed to promote diversity, equity, and inclusion in the sector and communities the organization operates within:</i>
	<i>Click or tap here to enter text.</i>
	<i>Optional: Note any practices by partners that promote diversity, equity, and inclusion both internally and externally, if applicable:</i>
	<i>Click or tap here to enter text.</i>

Targeted Sectors/Occupations

In 300 words or less, identify the sectors and occupations that will be the focus of planning or implementation grant efforts. Please note the barriers to entry into these sectors and occupations.

Click or tap here to enter text.

Targeted Population(s)

In 300 words or less, identify the populations that will be the primary focus for recruitment. Identify specific categories (e.g., returning citizens, single parents, homeless, veterans, etc.) of participants that may require additional specific support services.

Click or tap here to enter text.

Initial Vision of Climate Service Corps

In 500 words or less, describe the goals of the planning process, note key and specific steps that will be taken to develop an implementation plan that meets the RFP requirements, how relevant staff and partner roles and responsibilities will contribute to the planning, and the vision of how these efforts

will support the Climate Service Corps model and increase access in the clean energy workforce.

Click or tap here to enter text.

Impact of Planning

In 500 words or less, describe how planning will impact and improve your project. Identify the programmatic gaps and needs that will be addressed. Highlight additional support or training for target populations that will result. Give specific detailed outcomes that will result and reflect outcomes below in Section 4.3.

Click or tap here to enter text.

Additional Information (Optional)

In 500 words or less, provide any additional information that may be relevant to those reviewing the proposed project.

Click or tap here to enter text.

Commitment to Technical Assistance

In 250 words or less, describe plans to utilize technical assistance offered if awarded. Identify which staffer(s) will be assigned to take part in all technical assistance webinars and meetings.

Click or tap here to enter text.

Reporting

In 100 words or less, describe plans to produce interim and final reports, or final plans in the case of planning grants, and identify which staffer(s) will be assigned to produce and submit the reports.

Click or tap here to enter text.

