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[? \(https://www.submittable.com/help/organization\)](https://www.submittable.com/help/organization)

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TDA — Full Application Form

Legal Business Name (required)

Project Lead (required)

First Name (required)

Last Name (required)

Project Lead Email (required)

email@example.com

Authorized Signatory (required)

First Name (required)

Last Name (required)

Authorized Signatory Email (required)

email@example.com

Co-Applicant(s) (optional)

	A	B	C	D
1		Organization	Role	Point of Contact
2	1			
3	2			
4	3			
5	4			
6	5			
7	6			
8	7			
9	8			
10	9			

Signed MOU(s) from each Co-Applicant

Choose File

Upload a file. No files have been attached yet.

Acceptable file types: .pdf

Project Name (required)

Funding Request (required)



	A	B
1		Amount (\$)
2	Funding Request	
3	Cash Cost Share (20% minimum)	
4	In-kind Cost Share (5% minimum)	
5	Total Project Cost	0

Executive Summary (required)

Limit: 100 words

Which industry or industries does your project focus on? (required)

- ☐ Renewable Energy & Grid Modernization
- ☐ High-Performance Buildings
- ☐ Clean Transportation
- ☐ Clean Manufacturing & Industry
- ☐ Sustainable Agriculture & Water
- ☐ Climate Resilience & Adaptation
- ☐ Enabling Solutions (e.g., software platforms or surveying equipment)

1. Evidence of ESO Success (10 points) (required)

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Limit: 500 words

- Describe your organization's mission, programming, and facilities, and how they support climatetech startups, researchers, or partners.
- Quantify your current membership or user base, including the number of climatetech startups and the share based in Massachusetts.
- Highlight measurable outcomes from your work (e.g., follow-on funding raised by member startups, jobs supported, patents filed, prototypes of pilots completed). Earlier-stage organizations may demonstrate community impact, partnerships, or programs showing a credible trajectory of growth.

Justification of Need (15 points)

2a. Justification of Need (required)

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Limit: 500 words

- Describe the technical details of the proposed equipment or infrastructure (manufacturer, model, vendor) and intended use.
- Identify the ecosystem or market demand your project addresses, supported by credible evidence (e.g., industry trends, geographic or demographic access gaps). Include why it cannot be addressed through existing resources in Massachusetts or your region.
- Demonstrate user demand (e.g., past usage rates, waitlists) and reference your Letters of Interest (LOIs), including expected use cases and frequency of use.

2b. Upload 5 - 10 Letters of Interest (required)

Choose File

Select up to 72 files to attach. No files have been attached yet. You may add 72 more files.

Acceptable file types: .pdf

Infrastructure Development Plan (20 points)**3a. Infrastructure Development Plan** (required)

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Limit: 500 words

- Identify the project lead(s), highlighting their relevant experience managing comparable capital projects.
- Describe how key partners (e.g, co-applicants, industry, municipalities) will contribute to project delivery.
- Present a infrastructure development plan, including procurement timeline, installation/construction milestones, and projected completion date.
Reference your submitted scope of work table and vendor quotes.

3b. Scope of Work. Place an "X" in each year the workstream is active. Optionally, specify quarters (e.g., "X (Q2 - Q4)").



	A	B	C	D
1	Task	Deliverable	Lead	Year 1

2	1			
3	2			
4	3			
5	4			
6	5			
7	6			
8	7			
9	8			

3c. Upload Vendor Quotes of Capital Equipment over \$100,000 (required)

Choose File

Select up to 72 files to attach. No files have been attached yet. You may add 72 more files.

Acceptable file types: .pdf

3d. Upload Resumés/CVs of Key Personnel (required)

Choose File

Select up to 72 files to attach. No files have been attached yet. You may add 72 more files.

Acceptable file types: .pdf

3e. Risks and Mitigation Strategy (required)

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Limit: 500 words

Identify key risks or challenges and provide realistic mitigation strategies.

4. Programming, Access, & Operations (15 points) (required)



Limit: 500 words

- Describe the programming enabled by the assets (e.g., onboarding, training, accelerators) and clear methods for evaluating participant/user outcomes.
- Provide a plan for shared use and public access, including scheduling, usage policies, fee structures, and specific strategies for recruiting individuals facing access barriers and communities in Gateway Cities and Burdened Areas.
- Outline a realistic operations and maintenance plan, with named personnel responsible for safe operations, user training, and routine maintenance over the asset's useful life.

Project Budget (15 points)

5a. Did you receive a cost share waiver from MassCEC's program team? (required)



5b. Project Budget (required)





Limit: 500 words

- Summarize your organization's financial position and revenue sources, referencing submitted financial statements.
- Provide an overview of the total project budget, including requested funds and cost share sources.
- Describe the post-installation revenue and cost projections (Years 1 - 5), justifying asset's financial sustainability beyond the grant period.

5c. Bridge Financing (required)



Limit: 100 words

Describe your plan to provide bridge financing to cover project expenses prior to reimbursement.

5d. Upload Financial Statements (most recent full or fiscal year, 2025 or later) (required)



Select up to 72 files to attach. No files have been attached yet. You may add 72 more files.

Acceptable file types: .pdf

5e. Upload Project Budget (required)



Upload a file. No files have been attached yet.

Acceptable file types: .csv, .xls, .xlsx

Download the [Project Budget Template].

5f. Upload Cost Share Commitment Letters (required)

Choose File

Select up to 72 files to attach. No files have been attached yet. You may add 72 more files.

Acceptable file types: .pdf

Signed letters from each source, including the Lead Applicant, confirming amount and type (cash or in-kind).

Anticipated Impact & Public Benefit (15 points)

6a. Anticipated Impact & Public Benefit (required)

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Limit: 500 words

- Explain how the project support's TDA's five program goals (see below).
- Provide quantified near-term impacts (Years 1 -5), referencing the table below.
- Describe long-term impacts (Years 6 - 15) and sustained ecosystem contributions.

TDA's program goals:

1. **Address Climate and Energy Challenges:** address key climate and energy challenges as directed by the *Clean Energy and Climate Plan for 2050*, while delivering cost-savings to Massachusetts ratepayers.
2. **Advance Climatetech Commercialization:** accelerate commercialization of early-stage Climatetech by providing access to shared testing and demonstration infrastructure.

3. **Drive Economic Growth and Job Creation:** position Massachusetts as a global leader in climatetech innovation and manufacturing, creating high-quality jobs across the Commonwealth.
4. **Attract and Retain Climatetech Talent and Investment:** strengthen ESOs' capacity to deliver programming, technical assistance, and infrastructure that Climatetech startups need to grow and scale in Massachusetts.
5. **Promote Equitable Economic Growth:** broaden access to Climatetech equipment, infrastructure, and careers to individuals or communities from Gateway Cities or Burdened Areas.

6b. Near and Long-term Impact (required)



	A	B	C	D
1		Near-term Impact (Years 1 - 5)	Long-term Impact (Years 6 - 15)	Notes
2	Researchers Supported			
3	Startups Supported			
4	Pilots Initiated			
5	Jobs (Direct)			
6	Jobs (Indirect)			
7	Sq Ft added			
8	Investment Attracted to the			

Commitment to Equity (optional)



Limit: 100 words

Please describe your organization commitment to inclusive practices that promote fair access and equitable impact, both internally at your organization and in your external work. If available, please provide or link to any relevant materials (e.g., organization guidance documents, mission/vision statements, etc.). You may also include brief examples of initiatives, projects, or other work that demonstrate this commitment.

Supplementary documents for Commitment to Equity (optional)

Choose File

Select up to 72 files to attach. No files have been attached yet. You may add 72 more files.

Acceptable file types: .pdf

Generative AI Disclosure (optional)



Limit: 100 words

Please disclose to MassCEC in your application any use of, or planned use of, generative AI either in responding to this RFP or in carrying out the scope of work required for the project or services, if awarded. MassCEC reserves the right to review submitted materials to determine whether generative AI was likely used, including using detection tools, linguistic analysis, or verification methods as appropriate. MassCEC further reserves the right to accept or reject any proposed uses of generative AI, or request supplemental non-AI generative materials from applicants, or cancel or rescind an award where generative AI has been used without MassCEC approval.

Sample Agreement (required)A rectangular button with rounded corners and a thin border, containing the text "Choose File". It is centered within a dashed rectangular box.

Upload a file. No files have been attached yet.

Acceptable file types: .doc, .docx

Applicants are required to redline/mark up the [Sample Agreement] and submit a revised copy.

Letters of Support (optional)A rectangular button with rounded corners and a thin border, containing the text "Choose File". It is centered within a dashed rectangular box.

Select up to 72 files to attach. No files have been attached yet. You may add 72 more files.

Acceptable file types: .pdf

BibliographyA rectangular button with rounded corners and a thin border, containing the text "Choose File". It is centered within a dashed rectangular box.

Select up to 72 files to attach. No files have been attached yet. You may add 72 more files.

Acceptable file types: .doc, .docx, .pdf

Please attach a bibliography if you have cited any sources in your application.

Upload the Authorized Applicant's Signature and Acceptance Form (required)A rectangular button with rounded corners and a thin border, containing the text "Choose File". It is centered within a dashed rectangular box.

Upload a file. No files have been attached yet.

Acceptable file types: .pdf

Download the Authorized Applicant's Signature and Acceptance Form.
([https://www.masscec.com/program/innovation-ecosystem-program-
iep#:~:text=February%2011%2C%202026.,Application%20Materials,-Document](https://www.masscec.com/program/innovation-ecosystem-program-iep#:~:text=February%2011%2C%202026.,Application%20Materials,-Document))

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