AttachmenT A: Application Form

**Triple Decker Design Challenge (the “Solicitation”)**

**Authorized Applicant’s Signature and Acceptance**

The undersigned is a duly authorized representative of the Applicant named below. The undersigned has read and understands the Solicitation requirements and acknowledges and confirms that the Applicant and each member of its team has read and understands the Solicitation Requirements. The undersigned acknowledges and agrees that all of the terms and conditions of the Solicitation are mandatory.

The undersigned and each Applicant and each member of its team acknowledges and agrees that (i) all materials submitted as part of the application are subject to disclosure under the Massachusetts Public Records Law, as explained in the Solicitation; (ii) that the Massachusetts Clean Energy Technology Center (“MassCEC”) has no obligation, and retains the sole discretion to fund or choose not to fund the application set forth herein; and (iii) that MassCEC’s receipt of the application does not imply any promise of funding at any time.

The undersigned and each member of the Applicant’s team understands that, if the Application is selected by MassCEC pursuant to this Solicitation, the Applicant will execute and deliver an agreement to be provided by MassCEC that shall set forth the terms and conditions, together the respective roles and responsibilities of the Applicant, and each member of its team, and MassCEC, with respect to the project described in the Solicitation.

I certify that the statements made in this Application, including all attachments and exhibits, are true and correct.

Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Printed Name of Applicant)

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature of Applicant or Authorized Representative)

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Design Proposal Narrative**

Please fill in the tables below.

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| 1. **Proposal Cover Sheet** | |
| **Project Name** | Click or tap here to enter text. |
| **Lead Applicant Organization Name**  *Identify the Lead Applicant Organization that will sign the grant agreement and receive the prize money, if awarded.* | Click or tap here to enter text. |
| **Lead Application Organization Address** | Click or tap here to enter text. |
| **Lead Application Organization Type**  *Architect, Design-Build, Contractor, Student, Non-Profit, etc.* | Click or tap here to enter text. |
| **Lead Contact Person**  *Please list name, title, address (if different from above), telephone, and email.* | Click or tap here to enter text. |
| **Design Challenge Track** | ☐ Triple Decker Retrofit Design  ☐ 3+ Retrofit Design |
| **Building Selection**  *Either “typical” building address or address of Bring Your Own Building.* | ☐ Building A, Chelsea  ☐ Building B, Somerville  ☐ Bring Your Own Building: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Team Members**  *List the name, organization, and title.* | Click or tap here to enter text. |

The submission for this section may be no more than five (5) pages, single-spaced.

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| 1. **Project Vision & Design Narrative** | |
| *Provide details regarding the proposed design. Competitive submissions will address each of the selection criteria described in Section VIII: Selection Criteria.* | |
| 1. **Project Vision and Summary of Approach**   *Provide a brief overview of the project vision.* | Click or tap here to enter text. |
| 1. **Replicability and Scalability in Design**   *Describe why your design is a replicable and scalable model.* | Click or tap here to enter text. |
| 1. **Compartmentalization, Sizing, and Comfort**   *Describe your efforts to compartmentalize, size equipment properly, and increase comfort of tenants.* | Click or tap here to enter text. |
| 1. **Embodied Carbon of Building Materials**   *Describe your efforts to reduce the embodied carbon of building materials.* | Click or tap here to enter text. |
| 1. **Design Excellence and Aesthetics**   *Describe why your proposal should score high in the design excellence category.* | Click or tap here to enter text. |
| 1. **Additional Square Footage Narrative**   *For 3+ Retrofit only (does not count against page count). Describe the additional square footage added including information on the location, building envelope information, heating, cooling, ventilation, HVAC information, and any other building upgrades from addingdetails related to additional square footage.* | Click or tap here to enter text. |
| 1. **Building Enclosure and Trades Narrative**   *Describe building enclosure details and envelope work proposed. Describe trades scope such as electrical and HVAC work.* | Click or tap here to enter text. |
| 1. **Renewable Energy and Electric Vehicle Charging**   *Describe renewable energy or electric vehicle charging strategies if included in proposal.* | Click or tap here to enter text. |
| 1. **Zoning and Permitting Challenges**   Please describe any challenges or cost hurdles you expect your design would face in meeting existing zoning and permitting regulations. What changes to zoning and permitting would you suggest to make a strategy like your design be more widely adopted. | Click or tap here to enter text. |