## **ACT4ALL 2 PRE-APPLICATION CONCEPT PAPER**

The central goals of the Accelerating Clean Transportation for All (“ACT4All 2”) Program are to increase clean transportation access and decrease transportation burden for underserved and overburdened communities while demonstrating equitable, innovative, replicable, and scalable program models. To ensure that the goals of the Program are met, MassCEC is offering Pre-Application Concept Papers to provide ACT4All 2 Applicants with feedback on potential project concepts and structures.

Concept Papers are ***optional*** and open to all Applicants who wish to obtain feedback on their proposed project, including application team, anticipated Priority Populations, and project concept eligibility. Project concepts and teams do not need to be fully formed in order to submit a Concept Paper. MassCEC will accept Concept Papers on a rolling basis until **April 30, 2024**, one month before the ACT4All 2 application deadline. Applicants may only submit one (1) Concept Paper prior to submitting an ACT4All 2 application.

**Feedback will NOT indicate the likelihood that an Applicant will be selected for funding. Addressing some or all review feedback, comments, or suggestions does not guarantee selection. MassCEC reserves ultimate discretion to fund or not fund any application to the ACT4All 2 Program.**

**Instructions:**

1. Fill out all relevant information under the Pre-Application Concept Paper in Calibri font size 11.
2. Submit the Concept Paper in MS Word or PDF format via email to CleanTransportation@MassCEC.com with subject line “ACT4All 2 Concept Paper Submission” by **April 30, 2024.**
3. Applicant teams will receive feedback from the Clean Transportation team within 2 weeks of submission.
4. Submit full ACT4All 2 application by **May 31, 2024 at 4PM ET** following instructions laid out in RFP.

**Additional Application Resources:**

* **Attend the ACT4All 2** **informational webinar**. The webinar will be held on **February 27, 2024, at 12 PM**. If you cannot attend, the webinar will be recorded and posted on [MassCEC’s Website.](https://www.masscec.com/program/accelerating-clean-transportation-all-act4all-round-2) Please register in advance for the webinar [here](https://us02web.zoom.us/webinar/register/WN_ilWa8U5iS9q8ui19Ri7pbw).
* **Financial Assistance Grants** are available to eligible applicants to receive financial support for staff time and resources needed to develop a project concept and complete the ACT4All 2 Application.
* At any point in the application process, Applicants are welcome to **attend MassCEC’s [ACT4All 2 Office Hours](https://calendly.com/masscec_cleantransportation/act4all-2-office-hours)** to discuss project ideas, teams, eligibility requirements, and any other application related questions.
* **Join the [ACT4All 2 Slack channel](https://join.slack.com/t/act4all2-masscec/shared_invite/zt-29xzch8vk-fBaYzIDFh0qUbLE~UyPmLQ)** to begin brainstorming project ideas and forming project partnerships.

**DO NOT INCLUDE THIS PAGE WITH CONCEPT PAPER SUBMISSION**

# ACT4All 2 Pre-Application Concept Paper

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| **Anticipated Proposal Title**  | Click or tap here to enter text. |
| **Applicant Details**  |
| Lead Organization Name, Type | Click or tap here to enter text. |
| Lead Contact Name, Preferred Pronouns, Title  | Click or tap here to enter text. |
| Lead Contact Email, Phone Number  | Click or tap here to enter text. |
| Partner Organization Name, Type, Contact Name, Preferred Pronouns, Email  | Click or tap here to enter text. |
| Partner Organization Name, Type, Contact Name, Preferred Pronouns, Email  | Click or tap here to enter text. |
| Partner Organization Name, Type, Contact Name, Preferred Pronouns, Email  | Click or tap here to enter text. |
| **Project Overview** |
| Total Proposed Budget | $ Click or tap here to enter text. |
| Proposed Project Location | Click or tap here to enter text. |
| Eligible Project Topic Area (see RFP Appendix 1 for a description of the Topic Areas)  | [ ]  Electric Vehicle Charging Station Access [ ]  Regional Transit Authority Decarbonization [ ]  Expanding Access to Economic Opportunities [ ]  Other: Click or tap here to enter text. |
| Description of Applicant Team experience with Priority Populations | Click or tap here to enter text. |
| **Project Summary** (r*esponses can be in paragraph or bullet form*) |
| Summary of proposed project (one to three paragraphs) |
| Click or tap here to enter text. |
| **Equitable** - Description of priority group(s) and how they will participate in and benefit from the proposed project  |
| Click or tap here to enter text. |
| **Innovative** – Description of how the proposed project is innovative  |
| Click or tap here to enter text. |
| **Replicable and Scalable** - Description of how proposed project can be replicated and scaled up  |
| Click or tap here to enter text. |
| **Project Goals –** Description of goals or targeted outcomes expected from the proposed project  |
| Click or tap here to enter text. |
| **Data Collection –** Description of anticipated data to be collected and reported  |
| Click or tap here to enter text. |
| (If needed) Additional project information not covered above |
| Click or tap here to enter text. |