

# Green School Works FY26 Grant Application Form

## Application Information

MassCEC seeks proposals to fund projects that improve energy efficiency, reduce carbon emissions, and/or mitigate impacts of climate change at public K-12 schools. MassCEC encourages districts to take advantage of this funding opportunity to modernize their school buildings while reducing fossil fuel and energy use.

**The deadline for this RFP is Friday, February 13, 2026 at 11:59 PM.**

To apply, please complete this form. This online application form includes questions about the applicant, the school building(s), and the project. Application progress can be saved and sent to your email, so that the form can be completed over multiple sessions. A PDF version of the application is available for reference on the [Green School Works Grants](#) webpage.

To complete your application you will need to have the following documents:

- A signed copy of Attachment A (Authorized Signature and Acceptance Form)
- Team member resumes
- Optional: Energy use data for the project site building(s) for the past 2 years
- Optional: Mass Save comprehensive building assessment ("CBA"), investment-level audit, or equivalent building study to ensure that the proposed approaches are the best for decarbonization
- Optional: Project plans, narratives, drawings, and/or other project documents

For more information about Green School Works Grants, please visit the [Green School Works Grants](#) webpage. Questions concerning the RFP can be submitted via email to [greenschools@masscec.com](mailto:greenschools@masscec.com) by January 30, 2026, 11:59 PM. Inquiries should include "GSW RFP" in the subject line.

At the end of the application, please indicate your interest in receiving a CBA funded by Green School Works. For more information, please visit the [Green School Works: Technical Assistance Services](#) webpage.

You can save a draft of this application as you work on it. **Please be sure to regularly hit the "Save" button.**

To submit the application, press submit at the end of your application.

## 1. Applicant Contact Information

**Legal name of Applicant (e.g., school district, collaborative, or municipality name) \***

Note: This will be the entity that signs a contract with MassCEC if this project is awarded, so please determine, for example, if you would rather have MassCEC contract with the municipality or the school district.

**Primary contact person for Application (must be an employee of the school district, collaborative, or municipality) \***

...

First NameLast Name

**Primary contact pronouns**

**Primary contact title \***

**Primary contact email \***

mjaiswal@masscec.com

example@example.com

...

**Primary contact phone number \***

Please enter a valid phone number.

**Primary contact preferred method of contact \***

☐ Email

☐ Phone

**Secondary contact person (i.e., point of contact from the building operations team or a firm supporting the Applicant)**

...

First NameLast Name

**Secondary contact pronouns**

Secondary contact title

Secondary contact organization

Secondary contact email

example@example.com

Secondary contact phone number

Please enter a valid phone number.

Secondary contact preferred method of contact

- ☐ Email
- ☐ Phone

Contact person from Applicant’s legal/contracting team \*

First Name

Last Name

Legal/contracting contact pronouns

Legal/contracting contact title

Legal/contracting contact organization

Legal/contracting contact email

example@example.com

Legal/contracting contact phone number

Please enter a valid phone number.

**Legal/contracting contact preferred method of contact**

- ☐ Email
- ☐ Phone

**2. Project Site Information**

**How many schools or sites are included in the proposed project? \***

The form allows up to 6, please contact greenschools@masscec.com if this application is for more than 6 schools or sites.

**Instructions:** If the proposed project will serve multiple different schools/sites, please complete project site information for each school/site.

**Project Site Details - Building 1**

**Name of the Project Site \***

**Name of school district \***

**Type of school \***

- ☐ Public Municipal
- ☐ Charter Public
- ☐ Educational Collaborative
- ☐ Career/Technical
- ☐ Regional Non-Career/Technical
- ☐ Other

Notes about type of school:

Which grades does this school or building serve? \*

- ☐ Pre-k
- ☐ Kindergarten
- ☐ 1
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ 5
- ☐ 6
- ☐ 7
- ☐ 8
- ☐ 9
- ☐ 10
- ☐ 11
- ☐ 12
- ☐ Not applicable

Notes about the grades served:

How many students are enrolled? \*

Address \*

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

Does the school occupy the entirety of the building that it is located in? \*

- ☐ Yes
- ☐ No

**Building ownership**

**Who owns the building that the school is located in? \***

**What entity has responsibility for maintaining and making capital improvements to the building? \***

**If applicable, when does the lease or ground lease end? Are there any special provisions in the lease or ground lease relevant to capital investments?**

**Will this building remain in use as a public K-12 school facility for at least 20 years? \***

- ☐ Yes
- ☐ No
- ☐ Unsure

**If unsure, please explain.**

To check the percentage of students from low-income families at the school, please see DESE's enrollment report.

**What is the percentage of students from low-income families at the school(s) according to DESE enrollment data for the last three school years?**

Percentage of low-income student population	
School year 2024 – 2025:	<div></div>

School year 2023 – 2024:

School year 2022 – 2023:

## Building Information

Square footage of building \*

Year the building was built \*

Who is your electric utility provider? \*

 

If your provider is a Municipal Light Plant, select your MLP

 

Who is your gas utility provider?

 

Current Heating Fuel(s) \*

☐ Gas

☐ Oil

☐ Propane

☐ Electric Resistance

☐ Air-source heat pump

☐ Ground-source heat pump

☐ Other

Current heating system type \*

**Current heating system age \***

**Current cooling approach \***

- ☐ Central air-conditioning (non-heat pump)
- ☐ Air-source heat pump
- ☐ Ground-source heat pump
- ☐ Window air-conditioners (permanently installed)
- ☐ Window air-conditioners (seasonally installed)
- ☐ None/Fans
- ☐ Other

**What year was the current roof installed? \***

**Notes on roof condition \***

**Have the school building(s) had a Mass Save® comprehensive building assessment (“CBA”), investment-level audit, or equivalent building study to ensure that the proposed approaches are the best for decarbonization? \***

- ☐ Yes (This can be uploaded at the end of this application.)
- ☐ No
- ☐ In Progress
- ☐ Unsure

**Have the relevant utilities been contacted to assess electrical capacity? What are their findings? \***

**Please describe any recent upgrades to meet fire codes, accessibility requirements, or other relevant regulations. \***



Project Site Details - Building 2

Name of the Project Site \*

i.e., name of school or collaborative property that will be the project site

Name of school district \*

Type of school \*

- ☐ Public Municipal
- ☐ Charter Public
- ☐ Educational Collaborative
- ☐ Career/Technical
- ☐ Regional Non-Career/Technical
- ☐ Other 

Other

Notes about type of school:

Which grades does this school or building serve? \*

- ☐ Pre-k

☐ Kindergarten

☐ 1
- ☐ 2

☐ 3

☐ 4
- ☐ 5

☐ 6

☐ 7
- ☐ 8

☐ 9

☐ 10
- ☐ 11

☐ 12

☐ Not applicable

Notes about the grades served:

What is the number of students? \*

Address \*

...

Street Address

Street Address Line 2

...

City

State / Province

Postal / Zip Code

Does the school occupy the entirety of the building that it is located in? \*

- ☐ Yes
- ☐ No

Building ownership

Who owns the building that the school is located in? \*

What entity has responsibility for maintaining and making capital improvements to the building? \*

If applicable, when does the lease or ground lease end? Are there any special provisions in the lease or ground lease relevant to capital investments?

Will this building remain in use as a public K-12 school facility for at least 20 years? \*

- ☐ Yes
- ☐ No
- ☐ Unsure

If unsure, please explain.

To check the percentage of students from low-income families at the school, please see DESE's enrollment report.

What is the percentage of students from low-income families at the school(s) according to DESE enrollment data for the last three school years?

	Percentage of low-income student population
School year 2024 – 2025:	<div></div>
School year 2023 – 2024:	<div></div>
School year 2022 – 2023:	<div></div>

Building Information

Square footage of building \*

**Year the building was built \***

**Who is your electric utility provider? \***

**If your provider is a Municipal Light Plant, select your MLP**

**Who is your gas utility provider?**

**Current Heating Fuel(s) \***

- ☐ Gas
- ☐ Oil
- ☐ Propane
- ☐ Electric Resistance
- ☐ Air-source heat pump
- ☐ Ground-source heat pump
- ☐ Other

**Current heating system type \***

**Current heating system age \***

**Current cooling approach \***

- ☐ Central air-conditioning (non-heat pump)
- ☐ Air-source heat pump
- ☐ Ground-source heat pump
- ☐ Window air-conditioners (permanently installed)
- ☐ Window air-conditioners (seasonally installed)
- ☐ None/Fans
- ☐ Other

**What year was the current roof installed? \***

**Notes on roof condition \***

**Have the school building(s) had a Mass Save® comprehensive building assessment (“CBA”), investment-level audit, or equivalent building study to ensure that the proposed approaches are the best for decarbonization? \***

- ☐ Yes (This can be uploaded at the end of this application.)
- ☐ No
- ☐ In Progress
- ☐ Unsure

**Have the relevant utilities been contacted to assess electrical capacity? What are their findings? \***

**Please describe any recent upgrades to meet fire codes, accessibility requirements, or other relevant regulations. \***

## **Project Site Details - Building 3**

**Name of the Project Site \***

i.e., name of school or collaborative property that will be the project site

**Name of school district \***

- Type of school \***
- ☐ Public Municipal
  - ☐ Charter Public
  - ☐ Educational Collaborative
  - ☐ Career/Technical
  - ☐ Regional Non-Career/Technical
  - ☐ Other

**Notes about type of school:**

- Which grades does this school or building serve? \***
- |                                |                                       |   |
|--------------------------------|---------------------------------------|---|
| <input type="checkbox"/> Pre-k | <input type="checkbox"/> Kindergarten | <input type="checkbox"/> 1              |
| <input type="checkbox"/> 2     | <input type="checkbox"/> 3            | <input type="checkbox"/> 4              |
| <input type="checkbox"/> 5     | <input type="checkbox"/> 6            | <input type="checkbox"/> 7              |
| <input type="checkbox"/> 8     | <input type="checkbox"/> 9            | <input type="checkbox"/> 10             |
| <input type="checkbox"/> 11    | <input type="checkbox"/> 12           | <input type="checkbox"/> Not applicable |

**Notes about the grades served:**

**What is the number of students? \***

**Address \***

Street Address

Street Address Line 2

City

State / Province

**Does the school occupy the entirety of the building that it is located in? \***

☐ Yes

☐ No

## Building ownership

**Who owns the building that the school is located in? \***

**What entity has responsibility for maintaining and making capital improvements to the building? \***

**If applicable, when does the lease or ground lease end? Are there any special provisions in the lease or ground lease relevant to capital investments?**

**Will this building remain in use as a public K-12 school facility for at least 20 years? \***

☐ Yes

☐ No

☐ Unsure

**If unsure, please explain.**

To check the percentage of students from low-income families at the school, please see DESE's enrollment report.

**What is the percentage of students from low-income families at the school(s) according to DESE enrollment data for the last three school years?**

	Percentage of low-income student population
School year 2024 – 2025:	<input type="text"/>
School year 2023 – 2024:	<input type="text"/>
School year 2022 – 2023:	<input type="text"/>

**Building Information**

**Square footage of building \***

**Year the building was built \***

**Who is your electric utility provider? \***

Please Select 

**If your provider is a Municipal Light Plant, select your MLP**

Please Select 

**Who is your gas utility provider?**

Please Select 

**Current Primary Heating Fuel \***

☐ Gas



- ☐ Oil
- ☐ Propane
- ☐ Electric Resistance
- ☐ Air-source heat pump
- ☐ Ground-source heat pump
- ☐ Other

**Current heating system type \***

**Current heating system age \***

**Current cooling approach \***

- ☐ Central air-conditioning (non-heat pump)
- ☐ Air-source heat pump
- ☐ Ground-source heat pump
- ☐ Window air-conditioners (permanently installed)
- ☐ Window air-conditioners (seasonally installed)
- ☐ None/Fans
- ☐ Other

**What year was the current roof installed? \***

**Notes on roof condition \***

**Have the school building(s) had a Mass Save® comprehensive building assessment (“CBA”), investment-level audit, or equivalent building study to ensure that the proposed approaches are the best for decarbonization? \***

- ☐ Yes (This can be uploaded at the end of this application.)
- ☐ No
- ☐ In Progress
- ☐ Unsure

Have the relevant utilities been contacted to assess electrical capacity? What are their findings? \*

Please describe any recent upgrades to meet fire codes, accessibility requirements, or other relevant regulations. \*

Project Site Details - Building 4

Name of the Project Site \*

i.e., name of school or collaborative property that will be the project site

Name of school district \*

- Type of school \*
- ☐ Public Municipal
  - ☐ Charter Public
  - ☐ Educational Collaborative
  - ☐ Career/Technical
  - ☐ Regional Non-Career/Technical
  - ☐ Other 

Other

Notes about type of school:

Which grades does this school or building serve? \*

- ☐ Pre-k
- ☐ Kindergarten
- ☐ 1
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ 5
- ☐ 6
- ☐ 7
- ☐ 8
- ☐ 9
- ☐ 10
- ☐ 11
- ☐ 12
- ☐ Not applicable

Notes about the grades served:

What is the number of students? \*

Address \*

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

Does the school occupy the entirety of the building that it is located in? \*

- ☐ Yes
- ☐ No

Building ownership

**Who owns the building that the school is located in? \***

**What entity has responsibility for maintaining and making capital improvements to the building? \***

**If applicable, when does the lease or ground lease end? Are there any special provisions in the lease or ground lease relevant to capital investments?**

**Will this building remain in use as a public K-12 school facility for at least 20 years? \***

- ☐ Yes
- ☐ No
- ☐ Unsure

**If unsure, please explain.**

To check the percentage of students from low-income families at the school, please see DESE's enrollment report.

What is the percentage of students from low-income families at the school(s) according to DESE enrollment data for the last three school years?

	Percentage of low-income student population
School year 2024 – 2025:	<input type="text"/>
School year 2023 – 2024:	<input type="text"/>
School year 2022 – 2023:	<input type="text"/>

Building Information

Square footage of building \*

Year the building was built \*

Who is your electric utility provider? \*

Please Select

▼

If your provider is a Municipal Light Plant, select your MLP

Please Select

▼

Who is your gas utility provider?

Please Select

▼

Current Heating Fuel(s) \*

☐ Gas

☐ Oil

☐ Propane

☐ Electric Resistance

☐ Air-source heat pump

☐ Ground-source heat pump

☐ Other

Other

Current heating system type \*

**Current heating system age \***

**Current cooling approach \***

- ☐ Central air-conditioning (non-heat pump)
- ☐ Air-source heat pump
- ☐ Ground-source heat pump
- ☐ Window air-conditioners (permanently installed)
- ☐ Window air-conditioners (seasonally installed)
- ☐ None/Fans
- ☐ Other 

Other

**What year was the current roof installed? \***

**Notes on roof condition \***

**Have the school building(s) had a Mass Save® comprehensive building assessment (“CBA”), investment-level audit, or equivalent building study to ensure that the proposed approaches are the best for decarbonization? \***

- ☐ Yes (This can be uploaded at the end of this application.)
- ☐ No
- ☐ In Progress
- ☐ Unsure

**Have the relevant utilities been contacted to assess electrical capacity? What are their findings? \***

Please describe any recent upgrades to meet fire codes, accessibility requirements, or other relevant regulations. \*

Project Site Details - Building 5

Name of the Project Site \*

i.e., name of school or collaborative property that will be the project site

Name of school district \*

Type of school \*

- ☐ Public Municipal
- ☐ Charter Public
- ☐ Educational Collaborative
- ☐ Career/Technical
- ☐ Regional Non-Career/Technical
- ☐ Other 

Other

Notes about type of school:

Which grades does this school or building serve? \*

- ☐ Pre-k

☐ Kindergarten

☐ 1
- ☐ 2

☐ 3

☐ 4
- ☐ 5

☐ 6

☐ 7
- ☐ 8

☐ 9

☐ 10

☐ 11

☐ 12

☐ Not applicable

**Notes about the grades served:**

**What is the number of students? \***

**Address \***

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

**Does the school occupy the entirety of the building that it is located in? \***

☐ Yes

☐ No

**Building ownership**

**Who owns the building that the school is located in? \***

**What entity has responsibility for maintaining and making capital improvements to the building? \***



**If applicable, when does the lease or ground lease end? Are there any special provisions in the lease or ground lease relevant to capital investments?**

**Will this building remain in use as a public K-12 school facility for at least 20 years? \***

- ☐ Yes
- ☐ No
- ☐ Unsure

**If unsure, please explain.**

To check the percentage of students from low-income families at the school, please see DESE's enrollment report.

**What is the percentage of students from low-income families at the school(s) according to DESE enrollment data for the last three school years?**

	Percentage of low-income student population
School year 2024 – 2025:	<div></div>
School year 2023 – 2024:	<div></div>
School year 2022 – 2023:	<div></div>

**Building Information**

**Square footage of building \***

**Year the building was built \***

**Who is your electric utility provider? \***

**If your provider is a Municipal Light Plant, select your MLP**

**Who is your gas utility provider?**

**Current Primary Heating Fuel \***

- ☐ Gas
- ☐ Oil
- ☐ Propane
- ☐ Electric Resistance
- ☐ Air-source heat pump
- ☐ Ground-source heat pump
- ☐ Other

**Current heating system type \***

**Current heating system age \***

**Current cooling approach \***

- ☐ Central air-conditioning (non-heat pump)
- ☐ Air-source heat pump
- ☐ Ground-source heat pump
- ☐ Window air-conditioners (permanently installed)
- ☐ Window air-conditioners (seasonally installed)
- ☐ None/Fans
- ☐ Other

**What year was the current roof installed? \***

**Notes on roof condition \***

**Have the school building(s) had a Mass Save® comprehensive building assessment (“CBA”), investment-level audit, or equivalent building study to ensure that the proposed approaches are the best for decarbonization? \***

- ☐ Yes (This can be uploaded at the end of this application.)
- ☐ No
- ☐ In Progress
- ☐ Unsure

**Have the relevant utilities been contacted to assess electrical capacity? What are their findings? \***

**Please describe any recent upgrades to meet fire codes, accessibility requirements, or other relevant regulations. \***

**Project Site Details - Building 6**

**Name of the Project Site \***

i.e., name of school or collaborative property that will be the project site

Name of school district \*

- Type of school \*
- ☐ Public Municipal
  - ☐ Charter Public
  - ☐ Educational Collaborative
  - ☐ Career/Technical
  - ☐ Regional Non-Career/Technical
  - ☐ Other

Notes about type of school:

- Which grades does this school or building serve? \*
- |                                |                                       |   |
|--------------------------------|---------------------------------------|---|
| <input type="checkbox"/> Pre-k | <input type="checkbox"/> Kindergarten | <input type="checkbox"/> 1              |
| <input type="checkbox"/> 2     | <input type="checkbox"/> 3            | <input type="checkbox"/> 4              |
| <input type="checkbox"/> 5     | <input type="checkbox"/> 6            | <input type="checkbox"/> 7              |
| <input type="checkbox"/> 8     | <input type="checkbox"/> 9            | <input type="checkbox"/> 10             |
| <input type="checkbox"/> 11    | <input type="checkbox"/> 12           | <input type="checkbox"/> Not applicable |

Notes about the grades served:

What is the number of students? \*

Address \*

Street Address

Street Address Line 2

<input type="text"/>	<input type="text"/>
----------------------	----------------------

**Does the school occupy the entirety of the building that it is located in? \***

- ☐ Yes
- ☐ No

**Building ownership**

**Who owns the building that the school is located in? \***

**What entity has responsibility for maintaining and making capital improvements to the building? \***

**If applicable, when does the lease or ground lease end? Are there any special provisions in the lease or ground lease relevant to capital investments?**

**Will this building remain in use as a public K-12 school facility for at least 20 years? \***

- ☐ Yes
- ☐ No
- ☐ Unsure

**If unsure, please explain.**

To check the percentage of students from low-income families at the school, please see DESE's enrollment report.

**What is the percentage of students from low-income families at the school(s) according to DESE enrollment data for the last three school years?**

	Percentage of low-income student population
School year 2024 – 2025:	<input type="text"/>
School year 2023 – 2024:	<input type="text"/>
School year 2022 – 2023:	<input type="text"/>

**Building Information**

**Square footage of building \***

**Year the building was built \***

**Who is your electric utility provider? \***

Please Select 

**If your provider is a Municipal Light Plant, select your MLP**

Please Select 

**Who is your gas utility provider?**

Please Select 

**Current Primary Heating Fuel \***

☐ Gas

- ☐ Oil
- ☐ Propane
- ☐ Electric Resistance
- ☐ Air-source heat pump
- ☐ Ground-source heat pump
- ☐ Other

**Current heating system type \***

**Current heating system age \***

**Current cooling approach \***

- ☐ Central air-conditioning (non-heat pump)
- ☐ Air-source heat pump
- ☐ Ground-source heat pump
- ☐ Window air-conditioners (permanently installed)
- ☐ Window air-conditioners (seasonally installed)
- ☐ None/Fans
- ☐ Other

**What year was the current roof installed? \***

**Notes on roof condition \***

**Have the school building(s) had a Mass Save® comprehensive building assessment (“CBA”), investment-level audit, or equivalent building study to ensure that the proposed approaches are the best for decarbonization? \***

- ☐ Yes (This can be uploaded at the end of this application.)
- ☐ No
- ☐ In Progress
- ☐ Unsure

**Have the relevant utilities been contacted to assess electrical capacity? What are their findings? \***

**Please describe any recent upgrades to meet fire codes, accessibility requirements, or other relevant regulations. \***

**3. Project Description**

**Project Elevator Pitch: Please describe the project in 1-3 sentences, including the location and the technologies/decarbonization solutions that are part of project. \***

**Technologies included**

Select all that apply. It must be clear in your project narrative how each technology fits into the proposed project scope.

**Heat pumps (including distribution conversion costs) (select all that apply)**

- ☐ Ground-source heat pumps
- ☐ Air-source heat pumps

**Solar photovoltaics (“PV”) (select all that apply)**

- ☐ Rooftop



- ☐ Ground mount
- ☐ Parking canopy

**Energy storage systems (select all that apply)**

- ☐ Electric battery energy storage systems
- ☐ Thermal energy storage systems

**Other decarbonization solutions (select all that apply)**

- ☐ Electrification of other building systems and appliances (e.g., domestic hot water, kitchen equipment, laundry equipment, landscaping equipment)
- ☐ Energy efficiency and weatherization projects (e.g., high-performance building envelope improvements)
- ☐ Ventilation system upgrades, including energy recovery ventilation
- ☐ Other electrification, decarbonization, resilience, and clean energy projects will be reviewed on a case-by-case basis.

**If part of a larger electrification of clean energy project, the following technologies may be included: (select all that apply)**

- ☐ Electrical service and system upgrades
- ☐ Building management systems
- ☐ Other health and safety barrier mitigation

*Note: Green School Works grant funding cannot be used toward fire safety compliance or ADA compliance costs that may be triggered by these projects.*

**If you selected other electrification, decarbonization, resilience, and/or clean energy project, please describe.**

**If proposing a solar PV project without storage, has the school district considered storage? Why or why not?**

**If the project includes storage, please identify if the storage project will include any of the**

**listed features.**

- ☐ Supports a resilience hub
- ☐ Enables flexible interconnection
- ☐ Participates in demand response programs such as Connected Solutions
- ☐ Participates in a non-wires alternative
- ☐ Plans to seek the federal ITC

**Project Narrative \***

Please describe the project in more detail. Include an explanation of how the proposed project will deliver decarbonization, energy efficiency, clean energy, or resiliency benefits above and beyond business-as-usual equipment replacements and building updates that would have otherwise been undertaken.

**Project innovation \***

Please describe any innovative aspects of the project, including how the project would test and prove out a new approach to school decarbonization and/or an innovative technology that is relatively untested in Massachusetts.

**Project Feasibility & Design**

Please describe any feasibility and design work that has been completed for the proposed project to date, including:

- (1) Any preliminary studies or assessments that have been done (solar feasibility, ground conditions for GSHP, electrical grid integration for storage).
- (2) Any project design work and/or engineering work.
- (3) Any feasibility or design work that has been approved/funded but not yet completed. Note: Any relevant feasibility and design work should be attached to this application as an attachment.

\*MassCEC recognizes that without an identified source of funding, it is not always possible to begin feasibility and/or design work. MassCEC welcomes applications for projects that have not yet begun feasibility and/or design work.\*

\*

**Are there any expected abatements, code upgrades, or enabling work likely to be a part of this project? \***

- ☐ Yes
- ☐ No
- ☐ Unsure

**If yes, please describe.**

**Please describe any other recent upgrades to the project site/s that are relevant to the proposed project (e.g., solar-ready roof, electrical work, weatherization, efficiency upgrades, window replacement) with scope and year completed. \***

**If proposing a project with rooftop solar PV and/or installation of other equipment on the roof: Is the roof in sufficient condition to support the proposed project during its equipment lifetime? What is the roof type and material? Has the roof been assessed for solar siting? What is the shading percentage on the roof?**

**Project Timeline**

With as much detail as currently available please describe your project timeline including design, construction, and any follow-up activities. Insert additional rows as needed.

**Permits and Approvals \***

Provide status of any local approval, required permits, zoning approvals, or regulatory reviews needed for the project to go forward, including interconnection approvals, if relevant.

**4. Project Goals and Impact**

**Energy & Emissions Reductions**

(Optional) As an attachment to this application, if available please provide a summary of the building’s energy use for the project site building(s) for the past 2 years. If awarded, grantees will be required to submit detailed energy records for the past 2 years plus records for energy use after project implementation.

**Please provide any estimates of energy reductions and/or renewable energy generation expected from the project, including the fuel that will be reduced. Provide estimates in 1) kwh or kbtu reduced per year and 2) % reduction relative to current baseline. \***

**Optional, if available: Please provide estimates of greenhouse gas savings from the project. Please provide estimates in 1) Metric Tons of Carbon Dioxide Equivalent (MTCO2-e) reduced per year and 2) % reduction relative to current baseline.**

## Additional Benefits

If the project has the below additional benefits, please describe.

**Will this project improve the experience of students, community, and staff using the building/s?**

**Will this project provide resilience benefits to the school and/or the surrounding community?**

**Will the project help to mitigate grid constraints?**

**Will the project be incorporated into student learning?**

**Are there any other added benefits of the project, including improved indoor air quality, health, and wellbeing?**

**Project Impact**

**Please describe any innovative technologies, financing solutions, or other aspects of the proposed project.**

**Please describe any plans to replicate a similar project in other schools within your district based on the success of this project.**

**Please describe the overall potential for replicability/scalability of this project for other K-12 public schools in Massachusetts.**

**5. Project Team**

Please describe the project team and their capacity, including any organization already under contract for this role. Add additional rows as necessary. Attach resumes for each team member. MassCEC recognizes that without an identified source of funding, it is not always possible to assemble a project team. MassCEC welcomes applications for projects that have not yet assembled a project team. MassCEC will look first and foremost for an identified project manager or a credible plan to hire a project manager.

**Please provide a brief narrative describing the Project Team, including their qualifications, experience, and relevant past projects. \***

**If awarded, what is the district’s or municipality’s capacity to manage the Green School Works contracting and grant management? \***

## 6. Project Budget & Milestones

**Total project budget \***

e.g., 10,000,000

Funding request from Green School Works as a traditional grant \*

e.g., 3,000,000 or N/A

See Section 4 of the RFP for eligible costs. Applicants should only request the amount of Green School Works funding that is necessary for the project to happen.

Funding request from Green School Works as a recoverable grant \*

e.g., 1,500,000 or N/A

See Section 8 of the RFP for a description of recoverable grants. MassCEC understands that Applicants will not know exactly how much funding they may receive from other sources like the federal ITC. Applicants should provide their best estimate here and explain how they arrived at that estimate in the narrative below. See Section 4 of the RFP for eligible costs. Applicants should only request the amount of Green School Works funding that is necessary for the project to happen.

Total project budget table

Complete the budget table below including any project costs related to:

- Planning, design, feasibility
- Project management
- Equipment
- Installation and construction
- Enabling work
- Other (please describe)

If known, identify the organization or company responsible for each budget line item, the amount, the status, and the source of funds. A single budget item may have multiple sources of funds. Add additional rows to the table below as needed. Ensure "soft costs" like planning, design, feasibility, and project management are listed on separate rows from equipment and construction costs. Please confirm that soft costs are 15% or less of the requested award amount. To the extent that Applicants are aware, budget line items that may be eligible for federal tax credits should be listed on separate rows, and a note should be included identifying those costs as expected to be tax credit eligible.

Total project budget table (fill in rows as needed) Please scroll to see all requested budget information

	Description of budget item	Organization/ Company responsible	Status (Complete/ In progress/ Not yet started)	Total budget item amount	Amount of Green School Works traditional grant funding requested for budget item	Amount of Green School Works recoverable grant funding requested for budget item	Other source(s) of funds (e.g., MSBA, etc.) if applicable	Other notes (including expected federal tax credit eligibility, if known)
1			▼					
2			▼					
3			▼					
4			▼					
5			▼					



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19	<div></div>	<div></div>	<div>▼</div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
20	<div></div>	<div></div>	<div>▼</div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>

If the GSW funding request is greater than or equal to \$1 million, describe the existing full school decarbonization plan or indicate how the school plans to complete a full school decarbonization plan. \*

As stated in Section 4, applicants must complete a Mass Save® comprehensive building assessment (“CBA”), investment-level audit, or equivalent building study to ensure that the proposed approaches are the best for decarbonization. See below to enroll for Green School Work’s technical assistance to complete this requirement.

Please describe any other sources of funding or financing for this project that are already secured, including the amounts. \*

**Please describe any other sources of funding or financing for this project that are currently being pursued, including the amounts. \***

**Please describe any other sources of funding or financing for this project that will be pursued if the Green School Works grant is awarded. \***

**If the proposed project is eligible for the federal ITC, please describe the school's plans to apply for the tax credit, the current resources and staff in place to carry out the requirements and documentation, the expected tax credit percentage, and any other relevant details.**

**If this project includes solar PV, please describe if you expect to pursue a power purchase agreement ("PPA"), direct ownership, or if you're unsure.**

**Does this project budget include a contingency? If so, what is the contingency and how was**

**this level of contingency selected? \***

**Is this school building currently in the MSBA pipeline? Or has a MSBA project been completed at this site recently? If so, what is the current status of the MSBA project? \***

**Did the district, collaborative, or municipality apply to or plan to apply to the Transforming Energy in Schools Initiative (TESI) for this school building? \***

**Does the project propose an innovative financial approach to school decarbonization? \***

**Budget narrative \***

Please describe any uncertainties or risks with the proposed budget, including uncertainties about the likelihood of approval, final value, or timing. Include any other information you think MassCEC should know about the project budget.

## 7. Review of Attachment C: Sample Grant Agreement

Before completing this section, please review the following documents:

- Green School Works Grants RFP
- Sample Grant Agreement

**Have you reviewed the sample grant agreement? \***

☐ Yes

**Are there any changes to this template contract agreement that would be necessary before the Applicant could sign the contract? (Note: MassCEC has limited ability to change our standard legal contract terms. Please note that reviewing and requesting changes to standard legal contract terms (if selected) may impact timelines for contracting.) \***

☐ Yes

☐ No

**If yes to the above question, please elaborate below. Applicants may optionally provide an annotated version of Attachment C with your application. If no, please write none. \***

## Sample Grant Agreement Milestone Payment Options

Applicants should provide input on how they would like to receive grant disbursements. Answers below are not binding. The payment milestones will be discussed and finalized during contracting for selected Applicants. See Attachment C (Sample Agreement) for sample contract language for these milestone payment options.

**Milestone Payment Options \***

☐ In one payment when the project is complete

☐ In quarterly payments, based on the work completed in the previous quarter

☐ In multiple payments, based on completion of milestones. Typical major milestones are project launch, equipment ordering, equipment installation, and project commissioning.

☐ Other

**Please describe how you would like different payment milestones**

If you have any questions about MassCEC’s Grant Agreement, please contact MassCEC prior to applying.

## 8. Additional Narrative

Please use the space below to provide any additional narrative necessary to help us understand the proposed project.

## 9. Attachment Checklist

Which attachments are you uploading with your application? (select all that apply) \*

- ☐ Signed Attachment A (required)
- ☐ Team member resumes (required)
- ☐ Energy use data for the project site building(s) for the past 2 years
- ☐ Mass Save comprehensive building assessment (“CBA”), investment-level audit, or equivalent building study to ensure that the proposed approaches are the best for decarbonization
- ☐ Project plans, narratives, drawings, and/or other project documents

## 10. Green School Works Technical Assistance Enrollment

If the requested grant amount is equal to or greater than \$1 million, and the Applicant has not yet completed or begun a Mass Save comprehensive building assessment ("CBA"), investment-level audit, or equivalent building study to ensure that the proposed approaches are the best for decarbonization, Applicants may express their interest below.

In addition to the requirement that grant applications requesting \$1 million or more include a Community Benefits Agreement (CBA), applicants are invited to review the full range of [Technical Assistance offerings](#) available under the Green School Works program and enroll as applicable.

Indicating interest below does not enroll you to receive our services. To enroll, please fill out the [Green School Works Technical Assistance Services Enrollment Form](#).

**Please select the most relevant option(s) \***

- ☐ I would like to receive a CBA, including a renewable analysis funded by Green School Works.
- ☐ I have an in-progress CBA that I would like to add a renewable analysis to, funded by Green School Works.
- ☐ I have a completed CBA that I would like to add a renewable analysis to, funded by Green School Works
- ☐ I'm already working with Green School Works to receive a CBA.
- ☐ I am interested in other types of Green School Works technical assistance
- ☐ Not applicable.

Submit